



Benefits Of Joining Consultancy Services

HR Protect Package

Service	Impact Commitment	Academy Commitment
Unlimited Advice and Guidance – Provided by Ward Hadaway Solicitors (WH)	Funding of SLA with WH	<p>Provide a designated point of contact to liaise with WH.</p> <p>Commit to following advice given. (Any claims made if the academy chooses to act outside advice given will make the insurance cover null and void and the cost of the claim will be born in its entirety by the academy).</p> <p>Managers to chair face to face case meetings, e.g absence review, with a note taker present.</p>
Staff HR Policy Handbook	On-line handbook containing policies and procedures relating to employment – provided by and updated by WH	<p>Ensure the handbook is available to staff on-line at all times and actively promote its use by referring staff to it.</p> <p>Send the link to staff individually on an annual basis (Sept)</p>
Document & Policy Portal for HR Leads	Full suite of policies, standard letters and flow charts for key processes e.g sickness absence	Designated person to co-ordinate use of portal.
Protection against claims	£100,000 per claim cover provided	Ensure WH advice is followed.